



**CORONADO
COMMUNITY DEVELOPMENT
DISTRICT**

**MIAMI-DADE COUNTY
REGULAR BOARD MEETING
MARCH 18, 2021
6:15 P.M.**

Special District Services, Inc.
6625 Miami Lakes Drive, Suite 374
Miami Lakes, FL 33014

www.coronadocdd.org
305.777.0761 Telephone
877.SDS.4922 Toll Free
561.630.4923 Facsimile

AGENDA
CORONADO COMMUNITY DEVELOPMENT DISTRICT
Doral Legacy Park Second Floor Conference Room
11400 NW 82nd Terrace
Doral, Florida 33178
REGULAR BOARD MEETING
March 18, 2021
6:15 p.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Consider Appointment to Fill Vacancies
- E. Administer Oath of Office and Review Board Member Duties and Responsibilities
- F. Consider Resolution No. 2021-01 – Election of Officers.....Page 2
- G. Additions or Deletions to Agenda
- H. Comments from the Public for Items Not on the Agenda
- I. Approval of Minutes
 - 1. October 15, 2020 Regular Board Meeting.....Page 3
- J. Old Business
 - 1. Update Regarding Soft Gate/Security Camera/Speed Hump Improvement Project
 - Survey Results.....Page 6
- K. New Business
 - 1. Consider Resolution No. 2021-02 – Adopting a Fiscal Year 2021/2022 Proposed Budget.....Page 12
 - 2. E-Verify Memorandum of Understanding – HGS Memo.....Page 21
- L. Administrative & Operational Matters
 - 1. Hoping Green & Sams – Rate Adjustment.....Page 36
 - 2. Office of Records Update
- M. Board Member & Staff Closing Comments
- N. Adjourn

MIAMI DAILY BUSINESS REVIEW

Published Daily except Saturday, Sunday and
Legal Holidays
Miami, Miami-Dade County, Florida

STATE OF FLORIDA
COUNTY OF MIAMI-DADE:

Before the undersigned authority personally appeared GUILLERMO GARCIA, who on oath says that he or she is the DIRECTOR OF OPERATIONS, Legal Notices of the Miami Daily Business Review f/k/a Miami Review, a daily (except Saturday, Sunday and Legal Holidays) newspaper, published at Miami in Miami-Dade County, Florida; that the attached copy of advertisement, being a Legal Advertisement of Notice in the matter of

CORONADO COMMUNITY DEVELOPMENT DISTRICT - FISCAL
YEAR 2020/2021 REGULAR MEETING SCHEDULE

in the XXXX Court,
was published in said newspaper in the issues of

10/05/2020

Affiant further says that the said Miami Daily Business Review is a newspaper published at Miami, in said Miami-Dade County, Florida and that the said newspaper has heretofore been continuously published in said Miami-Dade County, Florida each day (except Saturday, Sunday and Legal Holidays) and has been entered as second class mail matter at the post office in Miami in said Miami-Dade County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he or she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

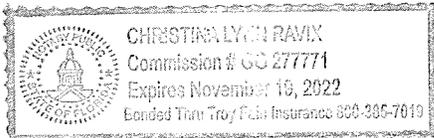


Sworn to and subscribed before me this
5 day of OCTOBER, A.D. 2020



(SEAL)

GUILLERMO GARCIA personally known to me



CORONADO COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2020/2021 REGULAR MEETING SCHEDULE

NOTICE IS HEREBY GIVEN that the Board of Supervisors (the "Board") of the Coronado Community Development District (the "District") will hold Regular Meetings in the Doral Legacy Park Second Floor Conference Room located at 11400 NW 82nd Terrace, Doral, Florida 33178 at 6:15 p.m. on the following dates:

October 15, 2020
November 19, 2020
February 18, 2021
March 18, 2021
May 20, 2021
June 17, 2021
July 15, 2021
September 16, 2021

The purpose of the meetings is for the Board to consider any District business which may lawfully and properly come before the Board. Meetings are open to the public and will be conducted in accordance with the provisions of Florida law for Community Development Districts. Copies of the Agenda for any of the meetings may be obtained from the District's website or by contacting the District Manager at 305-777-0761 and/or toll free at 1-877-737-4922, prior to the date of the particular meeting.

From time to time one or two Board members may participate by telephone; therefore, a speaker telephone will be present at the meeting location so that Board members may be fully informed of the discussions taking place. Said meeting(s) may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at 305-777-0761 and/or toll free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time with no advertised notice.

CORONADO COMMUNITY DEVELOPMENT DISTRICT

www.coronadocdd.org
10/5

20-27/0000491193M

RESOLUTION NO. 2021-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CORONADO COMMUNITY DEVELOPMENT DISTRICT (“DISTRICT”) ELECTING THE OFFICERS OF THE DISTRICT AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Board of Supervisors (the “Board”) of the Coronado Community Development District (the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*; and

WHEREAS, pursuant to Section 190.006(6), *Florida Statutes*, as soon as practicable after each election or appointment to the Board, the Board shall organize by electing one (1) of its members as chairperson and by electing a secretary, and such other officers as the Board may deem necessary.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CORONADOCOMMUNITY DEVELOPMENT DISTRICT, THAT:

1. The following persons are elected to the offices shown, to wit:

_____	Chairperson
_____	Vice Chairperson
_____	Secretary/Treasurer
_____	Assistant Secretary

2. This Resolution shall become effective immediately upon its adoption.

PASSED, ADOPTED and BECOMES EFFECTIVE this 18th day of March, 2021.

ATTEST:

**CORONADO
COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chairperson/Vice Chairperson

**CORONADO COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
OCTOBER 15, 2020**

Note: The Coronado Community Development District (the “District”) Special Board Meeting was held via video conferencing as a result of the public health emergency that exists in the State of Florida as a consequence of the COVID-19 coronavirus. In light of the guidelines established by the Centers for Disease Control for the protection of all members of the community and with the authority granted by Executive Orders issued by Governor Ron DeSantis, including Executive Order 20-69 (Emergency Management—COVID-19—Local Government Public Meetings), extended by EO 20-112, EO 20-123, EO 20-139, and 20-150, authorizing the use of communications technology, telephonic conferencing was used, as provided in Section 120.54(5)(b)2, Florida Statutes.

A. CALL TO ORDER

District Manager Armando Silva called the October 15, 2020, Regular Board Meeting of the District to order at 6:16 p.m. via video conferencing technology.

B. PROOF OF PUBLICATION

Mr. Silva presented proof of publication that notice of the Regular Board Meeting had been published in the *Miami Daily Business Review* on October 8, 2020, as legally required.

C. ESTABLISH A QUORUM

Mr. Silva determined that the attendance of Chairperson Erwin Santacruz, Vice Chairperson Gladys Huot and Supervisors Dahiane Rondon and Roman Gomez constituted a quorum and it was in order to proceed with the meeting.

Staff in attendance included: District Manager Armando Silva of Special District Services, Inc.; and District Counsel Alyssa Willson of Hopping Green & Sams, P.A.

D. ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions to the Agenda.

E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no comments from the public for items not on the agenda.

F. APPROVAL OF MINUTES

1. May 4, 2020, Regular Board Meeting & Public Hearing

Mr. Silva presented the minutes of the May 4, 2020, Regular Board Meeting & Public Hearing and asked if there were any changes and/or corrections. There being no comments or changes, a **motion** was made by Mr. Santacruz, seconded by Mr. Gomez and passed unanimously approving the minutes of the May 4, 2020, Regular Board Meeting & Public Hearing, *as presented*.

G. OLD BUSINESS

1. Update Regarding Soft Gate/Security Camera/Speed Hump Improvement Project

Mr. Silva advised that the construction portion of the Soft Gate Improvements Project (the “Project”) had been completed and approval of the Project had been received by the City of Doral (the “City”). Mr. Silva also advised that Juan Calderon of Caltran Engineering Group had informed him that a traffic study and community survey would be needed in order to obtain approval for the next phase of the Project, which includes the installation of speed humps. He also stated that since a traffic study and community survey were conducted a few years back, he was going to check to see if a new traffic study and community survey were still necessary. More information regarding this topic will be provided at an upcoming meeting.

2. Update Regarding Relocation of Royal Palms – NW 89th Street & NW 107th Avenue

Mr. Silva presented the Board with a proposal from Floral Gardening Garden Corp. for the removal of two (2) royal palms located at the intersection of NW 89th Street and NW 107th Avenue and replacement with 2 Adonidia palms in the amount of \$2,800. A discussion ensued after which the Board requested to have 2 Sylvester palms installed instead of the Adonidia palms. Another discussion ensued after which the following motion was made:

A **motion** was made by Ms. Huot, seconded by Mr. Santacruz and unanimously passed approving an amount not to exceed \$5,000 for the removal of 2 royal palms and installation of 2 Sylvester palms in the median located in the intersection of NW 89th Street and NW 107th Avenue.

H. NEW BUSINESS

1. Consider Resolution No. 2020-05 – Adopting a Fiscal Year 2019/2020 Amended Budget

Resolution No. 2020-05 was presented, entitled:

RESOLUTION NO. 2020-05

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CORONADO COMMUNITY DEVELOPMENT DISTRICT AUTHORIZING AND ADOPTING AN AMENDED FINAL FISCAL YEAR 2019/2020 BUDGET (“AMENDED BUDGET”), PURSUANT TO CHAPTER 189, FLORIDA STATUTES; AND PROVIDING AN EFFECTIVE DATE.

Mr. Silva read the title of the resolution into the record and provided an explanation for the document. The Operating Fund as of September 30, 2020, had a positive balance. In addition, Mr. Silva stated that the Debt Service Fund for the Series 2017 Refunding Bonds had sufficient funds to make the required November 1, 2020, debt service payment (interest). A discussion ensued after which; A motion was made by Mr. Santacruz, seconded by Ms. Huot and unanimously passed to approve and adopt Resolution No. 2020-05, as presented; thereby setting the amended/revised final budget for the 2019/2020 fiscal year.

2. Discussion Regarding Seal Coating

Mr. Silva presented 2 proposals from Pavement Striping Corp pertaining to the seal coating of District roads.

- Single Layer of Seal Coating - \$40,410.18
- Double Layer of Seal Coating - \$51,773.68

A discussion ensued after which the Board consensus was to TABLE this topic until a later time due to the difficulties of coordinating such project with limited guest parking.

I. ADMINISTRATIVE & OPERATIONAL MATTERS

1. General Election Protocol – Seat #3 & Seat #4

Mr. Silva advised that no one had qualified for Seat #3 (Ms. Huot) & #4 (Ms. Bedoya). Since it is anticipated that the Board will not meet again until sometime after the New Year, it would be in order to declare vacancies in Seat #3 and Seat #4, effective as of the second Tuesday (November 17, 2020) following the November General Election (November 3, 2020). Pursuant to Section 190.006, *Florida Statutes*, incumbents (holdover Board Members) will serve no longer than ninety (90) days (from November 17, 2020) or until appointments to the vacancies have been made. A discussion ensued after which the following motion was made:

A **motion** was made by Mr. Gomez, seconded by Mr. Santacruz and unanimously passed declaring vacancies in Seat #3 and Seat #4, effective as of November 17, 2020; and the Board shall appoint a qualified elector within ninety (90) days from November 17, 2020, to fill said vacancies.

2. Staff Report, as Required

There was no Staff Report required at this time.

J. BOARD MEMBER & STAFF CLOSING COMMENTS

Mr. Silva advised, unless there was an emergency, the Board would not need meet until after the New Year.

K. ADJOURNMENT

There being no further business to come before the Board, a **motion** was made by Mr. Santacruz, seconded by Ms. Bedoya and unanimously passed to adjourn the Regular Board Meeting at 6:45 p.m.

Secretary/Assistant Secretary

Chairperson/Vice Chairperson

**CORONADO COMMUNITY DEVELOPMENT DISTRICT
C/O SPECIAL DISTRICT SERVICES, INC.
6625 MIAMI LAKES DRIVE, SUITE 378
MIAMI LAKES, FLORIDA 33014
FEBRUARY 12, 2021**

Dear Coronado Community Development District Property Owner/Resident:

Please be advised that the **Coronado Community Development District** (the "District") in an effort to enhance public safety and the quality of living in the community, is in the conceptual phase of providing traffic calming devices (speed humps) at specific locations within the District's boundaries. In 2015 and 2017 a survey was distributed regarding increasing the safety, health and welfare of all residents/property owners within the District by adding Soft Gates, Security Cameras and Traffic Calming Device improvements (the "Project") at strategic locations within the District. In summary, the results of the 2015 and 2017 survey indicated that residents would be interested in such a Project as long as the costs associated with the Project would not increase their non-ad valorem assessments.

The District and consulting Engineers are now finalizing the construction plans to implement/construct the traffic calming devices. As part of the process, the City of Doral requires the District to once again circulate a survey asking residents/property owners if they are in favor or not in favor of the implementation/construction of traffic calming devices.

We need your help in responding to the survey question as follows:

Please indicate, if you are either in favor **or** not in favor of the installation of traffic calming devices (speed humps) within select locations in the District. PLEASE CHECK ONE (1) OF THE FOLLOWING:

In Favor of the Installation of Traffic Calming Devices _____

Not In Favor of the Installation of Traffic Calming Devices _____

Please respond back to Management via email correspondence (send to asilva@sdsinc.org), no later than **March 5, 2021**.

Should you have any questions regarding the Project please feel free to contact the District Manager's office at 786-313-3661.

Thank you,

Management

**CORONADO COMMUNITY DEVELOPMENT DISTRICT
C/O SPECIAL DISTRICT SERVICES, INC.
6625 MIAMI LAKES DRIVE, SUITE 378
MIAMI LAKES, FLORIDA 33014**

FEBRERO 12, 2021

Estimado Propietario/Residente del Coronado Community Development District:

El Coronado Community Development District (el "Distrito"), en un esfuerzo por mejorar la seguridad pública y la calidad de vida en la comunidad, está en la fase conceptual de proporcionar dispositivos para reducir la velocidad del tráfico ("policías acostados") en lugares específicos dentro de los límites del Distrito. En 2015 y 2017 se distribuyó una encuesta sobre el aumento de la seguridad, salud y bienestar de todos los residentes/propietarios dentro del Distrito mediante la adición de puertas suaves, cámaras de seguridad y dispositivos para reducir la velocidad del tráfico (el "Proyecto") en ubicaciones estratégicas dentro del Distrito. En resumen, los resultados de la encuesta de 2015 y 2017 indicaron que los residentes estarían interesados en un proyecto de este tipo, siempre y cuando los costos asociados con el Proyecto no aumentaran sus evaluaciones non-ad valorem.

Los Ingenieros de Distrito y Consultoría están terminando los planes de construcción para implementar/construir los dispositivos para reducir la velocidad del tráfico. Como parte del proceso, la ciudad de Doral requiere que el Distrito vuelva a circular una encuesta preguntando a los residentes/propietarios si están a favor o no a favor de la implementación/construcción de dispositivos de calmar el tráfico.

Necesitamos su ayuda para responder a la pregunta de la encuesta de la siguiente manera:

Por favor, indique, si usted está **a favor** o **no a favor** de la instalación dispositivos para reducir la velocidad del tráfico ("policías acostados") dentro de lugares selectos en el Distrito. POR FAVOR, MARQUE UNA (1) DE LAS SIGUIENTES:

En favor de la instalación de dispositivos para reducir la velocidad del tráfico _____

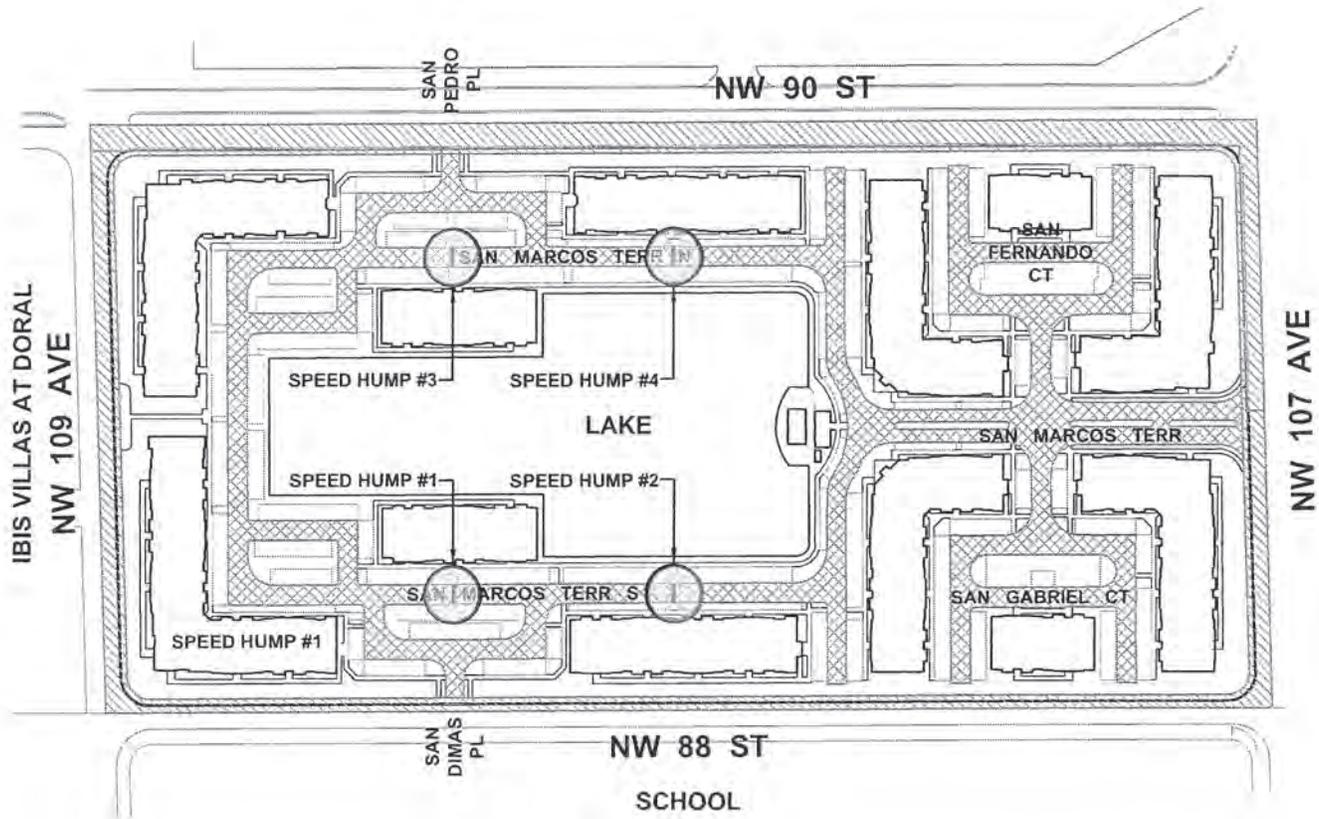
No a favor de la instalación de dispositivos para reducir la velocidad del tráfico _____

Por favor, responda a la Administración por correo electrónico (enviar a asilva@sdsinc.org), a más tardar el **5 de marzo de 2021**.

Si tiene alguna pregunta con respecto al Proyecto, no dude en comunicarse con la oficina del administrador del Distrito al 786-313-3661 (Armando Silva).

Gracias,

Administración



LEGEND

-  CDD ROADS
-  COUNTY / CITY ROADS

ALVAREZ ENGINEERS, INC.

MASTER PLAN COPYRIGHT SUPERIOR CONSULTANTS, INC.

CORONADO C.D.D.

SPEED HUMPS LOCATION MAP



200' 

EXHIBIT 3



Speed Hump Location 1



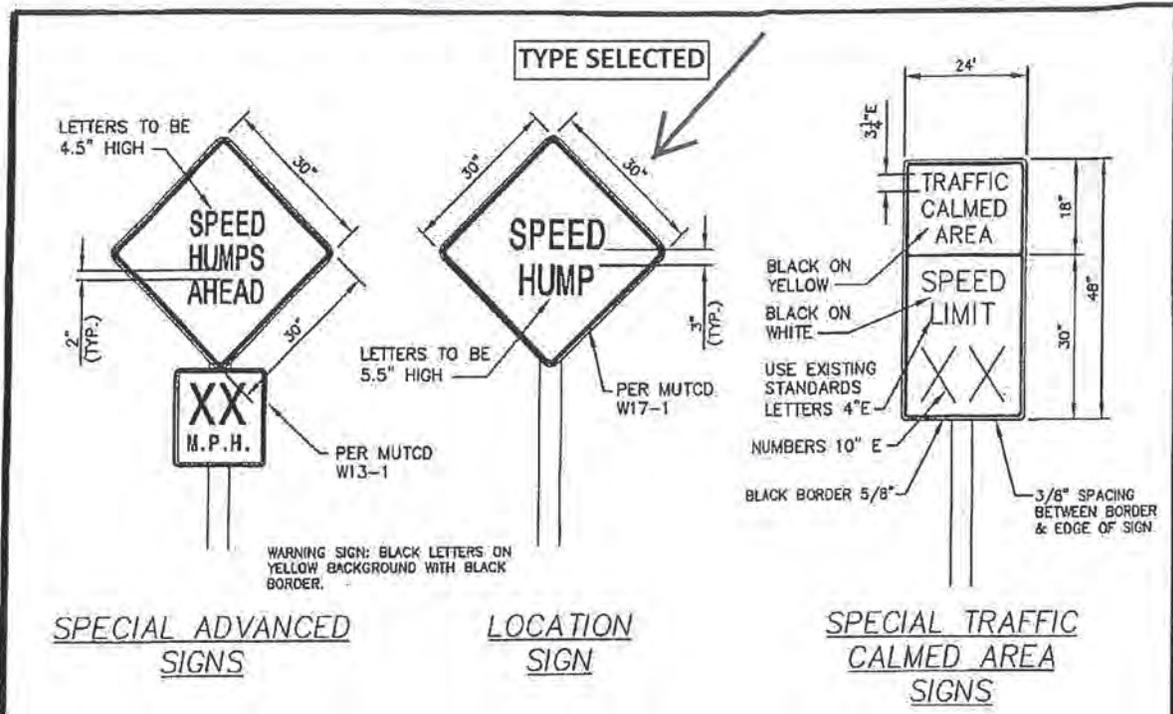
Speed Hump Location 2



1Speed Hump Location 3



Speed Hump Location 4



GOVERNING SPECIFICATIONS:

THE F.D.O.T. STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION, DATED 2000 AND THE SUPPLEMENTS AND SPECIAL PROVISIONS THERETO. THE F.D.O.T. ROADWAY AND TRAFFIC STANDARDS FOR DESIGN, CONSTRUCTION, MAINTENANCE AND UTILITY OPERATIONS ON THE STATE HIGHWAY SYSTEM, DATED JANUARY 2000.

1. TRAFFIC SIGNS WILL BE IN ACCORDANCE WITH SECTION 700 OF THE F.D.O.T. SPECIFICATIONS
2. THE FURNISHING AND INSTALLATION OF REFLECTIVE PAVEMENT MARKERS SHALL BE IN CONFORMANCE WITH SECTION 706 OF THE F.D.O.T. SPECIFICATIONS.
3. ALL THERMOPLASTIC PAVEMENT MARKINGS SHALL BE IN CONFORMANCE WITH SECTION 711 OF THE F.D.O.T. SPECIFICATIONS.
4. SPEED HUMP SIGNS INSTALLED IN ADVANCE OF THE TIME THE SPEED HUMP IS OPENED TO TRAFFIC SHALL BE COVERED.
5. USE THE WORD "HUMPS" (PLURAL) ON SPECIAL ADVANCED SIGNS, ONLY IF MULTIPLE SPEED HUMPS ARE INSTALLED. OTHERWISE, USE THE WORD "HUMP" (SINGULAR).
6. SPECIAL TRAFFIC CALMED AREA SIGNS ARE TO BE USED AT EVERY ENTRANCE TO THE NEIGHBORHOOD WHENEVER A COMPREHENSIVE TRAFFIC CALMED PROJECT IS CONSTRUCTED. ONE SPECIAL ADVANCED SIGN IS TO BE USED AT EACH APPROACH TO A SERIES OF SPEED HUMPS THAT ARE SPACED LESS THAN A 1/4 OF A MILE APART. SPECIAL ADVANCED SIGNS ARE NOT REQUIRED WHEN SPECIAL TRAFFIC CALMED AREA SIGNS ARE IN USE.
7. THE EXACT LOCATION AND TYPE OF SIGNS SHALL BE AS DIRECTED BY THE ENGINEER.
8. BEFORE ANY SPEED HUMP CAN BE OPENED TO TRAFFIC, ALL REQUIRED SIGNING AND MARKINGS MUST BE INSTALLED. SPEED HUMP WARNING SIGNS SHALL BE FITTED WITH RED WARNING FLAGS FOR A PERIOD OF NOT LESS THAN 30 DAYS.
9. THE CONTRACTOR MUST OBTAIN WRITTEN PERMISSION FROM THE ENGINEER BEFORE SPEED HUMP CAN BE OPENED TO TRAFFIC.

CRITERIA.DWG	TRAFFIC CALMING STANDARDS AND SIGNAGE DETAILS	EFF. DATE 08/02
		DWG. NO. P-36

EXHIBIT 8

**CORONADO COMMUNITY DEVELOPMENT DISTRICT
SPEED HUMP PROJECT – SURVEY RESULTS
MARCH 18, 2021**

IN FAVOR OF THE INSTALLATION OF TRAFFIC CALMING DEVICES: 66 (82.5%)

NOT IN FAVOR OF THE INSTALLATION OF TRAFFIC CALMING DEVICES: 14 (17.5%)

TOTAL SURVEY RESPONSES: 80

RESOLUTION NO. 2021-02

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CORONADO COMMUNITY DEVELOPMENT DISTRICT APPROVING PROPOSED BUDGETS FOR FISCAL YEAR 2021/2022 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the District Manager has heretofore prepared and submitted to the Board of Supervisors (the "Board") of the Coronado Community Development District (the "District") prior to June 15, 2019, a proposed operating budget and debt service budget for Fiscal Year 2021/2022; and

WHEREAS, the Board has considered the proposed budgets and desires to set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CORONADO COMMUNITY DEVELOPMENT DISTRICT, THAT:

1. The operating and debt service budgets proposed by the District Manager for Fiscal Year 2021/2022 attached hereto as **Exhibit A** are hereby approved as the basis for conducting a public hearing to adopt said budgets.
2. A public hearing on said approved budgets is hereby declared and set for the following date, hour and location:

DATE: June 17, 2021

HOUR: 6:15 PM

**LOCATION: DORAL LEGACY PARK SECOND FLOOR CONFERENCE ROOM
11400 NW 82nd TERRACE, DORAL, FLORIDA 33178**

3. The District Manager is hereby directed to submit a copy of the proposed budgets to Miami-Dade County and the City of Doral at least sixty (60) days prior to the hearing set above.
4. In accordance with Section 189.016, Florida Statutes, the District's Secretary is further directed to post these approved budgets on the District's website at least two days before the budget hearing date as set forth in Section 2. If the District does not have its own website, the District's Secretary is directed to transmit these approved budgets to the manager or administrator of Miami-Dade County for posting on its website.
5. Notice of this public hearing shall be published in the manner prescribed in Florida law.
6. This Resolution shall take effect immediately upon adoption.

PASSED, ADOPTED and EFFECTIVE this 18th day of March, 2021.

ATTEST:

**CORONADO COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chairperson/Vice Chairperson

Exhibit A: Fiscal Year 2021/2022 Proposed Budgets

EXHIBIT A

(Proposed FY 2019/2020 Budgets)

Coronado
Community Development District

**Proposed Budget For
Fiscal Year 2021/2022
October 1, 2021 - September 30, 2022**

CONTENTS

- I PROPOSED BUDGET
- II DETAILED PROPOSED BUDGET
- III DETAILED PROPOSED DEBT SERVICE FUND BUDGET
- IV ASSESSMENT COMPARISON

PROPOSED BUDGET
CORONADO COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2021/2022
OCTOBER 1, 2021 - SEPTEMBER 30, 2022

	FISCAL YEAR 2021/2022 BUDGET
REVENUES	
Administrative Assessments	86,329
Maintenance Assessments	112,921
Debt Assessments	252,625
Master Association Contributions	74,675
Other Revenues	0
Interest	360
TOTAL REVENUES	\$ 526,910
EXPENDITURES	
MAINTENANCE EXPENDITURES	
Security Services	149,350
Aquatic Maintenance/Midgefly Control	3,000
Fountain Maintenance/Power - FPL	2,000
Storm Drainage Maintenance	3,000
Engineering	2,000
Roadway/Street Maintenance	5,400
Soft Gates & Security Cameras Maintenance	4,200
Soft Gates Control/Power - FPL/Comcast	4,500
Security Camera Monitoring/Recording	4,000
Contingency	2,600
Maintenance Reserve	1,900
TOTAL MAINTENANCE EXPENDITURES	\$ 181,950
ADMINISTRATIVE EXPENDITURES	
Supervisor Fees	7,000
Payroll Taxes	535
Management	36,588
Field Operations Management	2,100
Legal	10,000
Assessment Roll	3,000
Audit Fees	3,600
Insurance	7,200
Legal Advertisements	1,500
Miscellaneous	2,000
Postage	475
Office Supplies	750
Dues & Subscriptions	175
Trustee Fee	3,600
Continuing Disclosure Fee	350
Website Management/ADA Compliance	2,000
Operating Reserve	1,500
TOTAL ADMINISTRATIVE EXPENDITURES	\$ 82,373
TOTAL EXPENDITURES	\$ 264,323
REVENUES LESS EXPENDITURES	\$ 262,587
Bond Payments	(239,994)
BALANCE	\$ 22,593
County Appraiser & Tax Collector Fee	(4,518)
Discounts For Early Payments	(18,075)
EXCESS/ (SHORTFALL)	\$ -
Carryover From Prior Year	0
NET EXCESS/ (SHORTFALL)	\$ -

DETAILED PROPOSED BUDGET
CORONADO COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2021/2022
OCTOBER 1, 2021 - SEPTEMBER 30, 2022

	FISCAL YEAR 2019/2020 ACTUAL	FISCAL YEAR 2020/2021 BUDGET	FISCAL YEAR 2021/2022 BUDGET	COMMENTS
REVENUES				
Administrative Assessments	83,721	87,430	86,329	Expenditures Less Interest & Carryover/.95
Maintenance Assessments	117,632	111,842	112,921	Expenditures Less Contributions/.95
Debt Assessments	252,624	252,625	252,625	Bond Payments/.95
Master Association Contributions	70,998	72,500	74,675	Master Association Contributions - 50% Of Security
Other Revenues	884	0	0	
Interest	408	360	360	Projected At \$30 Per Month
TOTAL REVENUES	\$ 526,267	\$ 524,757	\$ 526,910	
EXPENDITURES				
MAINTENANCE EXPENDITURES				
Security Services	142,091	145,000	149,350	\$4,350 Increase From 2020/2021 Budget
Aquatic Maintenance/Midgefly Control	1,920	3,000	3,000	No Change From 2020/2021 Budget
Fountain Maintenance/Power - FPL	987	2,000	2,000	No Change From 2020/2021 Budget
Storm Drainage Maintenance	0	3,000	3,000	No Change From 2020/2021 Budget
Engineering	2,323	1,750	2,000	\$250 Increase From 2020/2021 Budget
Roadway/Street Maintenance	688	5,400	5,400	No Change From 2020/2021 Budget
Soft Gates & Security Cameras Maintenance	0	4,200	4,200	No Change From 2020/2021 Budget
Soft Gates Control/Power - FPL/Comcast	0	4,500	4,500	No Change From 2020/2021 Budget
Security Camera Monitoring/Recording	3,380	4,000	4,000	No Change From 2020/2021 Budget
Contingency	500	4,000	2,600	Contingency
Maintenance Reserve	8,914	1,900	1,900	Maintenance Reserve
TOTAL MAINTENANCE EXPENDITURES	\$ 160,803	\$ 178,750	\$ 181,950	
ADMINISTRATIVE EXPENDITURES				
Supervisor Fees	3,200	7,000	7,000	No Change From 2020/2021 Budget
Payroll Taxes	245	535	535	Supervisor Fees * 7.65%
Management	35,280	36,084	36,588	CPI Adjustment
Field Operations Management	2,100	2,100	2,100	No Change From 2020/2021 Budget
Legal	5,372	10,000	10,000	No Change From 2020/2021 Budget
Assessment Roll	3,000	3,000	3,000	As Per Contract
Audit Fees	3,400	3,500	3,600	Accepted Amount For 2020/2021 Audit
Insurance	5,251	7,200	7,200	Insurance Estimate
Legal Advertisements	928	1,600	1,500	\$100 Decrease From 2020/2021 Budget
Miscellaneous	995	2,000	2,000	No Change From 2020/2021 Budget
Postage	114	500	475	\$25 Decrease From 2020/2021 Budget
Office Supplies	459	775	750	\$25 Decrease From 2020/2021 Budget
Dues & Subscriptions	175	175	175	No Change From 2020/2021 Budget
Trustee Fee	3,165	3,600	3,600	No Change From 2020/2021 Budget
Continuing Disclosure Fee	350	350	350	No Change From 2020/2021 Budget
Website Management/ADA Compliance	2,000	2,000	2,000	No Change From 2020/2021 Budget
Operating Reserve	0	3,000	1,500	Operating Reserve
TOTAL ADMINISTRATIVE EXPENDITURES	\$ 66,034	\$ 83,419	\$ 82,373	
TOTAL EXPENDITURES	\$ 226,837	\$ 262,169	\$ 264,323	
REVENUES LESS EXPENDITURES	\$ 299,430	\$ 262,588	\$ 262,587	
Bond Payments	(241,785)	(239,994)	(239,994)	2022 P & I Payments Less Interest
BALANCE	\$ 57,645	\$ 22,594	\$ 22,593	
County Appraiser & Tax Collector Fee	(4,372)	(4,518)	(4,518)	One Percent Of Total Assessment Roll
Discounts For Early Payments	(15,053)	(18,076)	(18,075)	Four Percent Of Total Assessment Roll
EXCESS/ (SHORTFALL)	\$ 38,220	\$ -	\$ -	
Carryover From Prior Year	0	0	0	Carryover From Prior Year
NET EXCESS/ (SHORTFALL)	\$ 38,220	\$ -	\$ -	

DETAILED PROPOSED DEBT SERVICE FUND BUDGET
CORONADO COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2021/2022
OCTOBER 1, 2021 - SEPTEMBER 30, 2022

	FISCAL YEAR 2019/2020 ACTUAL	FISCAL YEAR 2020/2021 BUDGET	FISCAL YEAR 2021/2022 BUDGET	COMMENTS
REVENUES				
Interest Income	1,643	200	25	Projected Interest For 2021/2022
NAV Tax Collection	241,785	239,994	239,994	Maximum Debt Service Collection
Total Revenues	\$ 243,428	\$ 240,194	\$ 240,019	
EXPENDITURES				
Principal Payments	119,000	122,000	126,000	Principal Payments Due In 2022
Interest Payments	121,648	117,220	113,886	Interest Payments Due In 2022
Bond Redemption	0	974	133	Estimated Excess Debt Collections
Total Expenditures	\$ 240,648	\$ 240,194	\$ 240,019	
Excess/ (Shortfall)	\$ 2,781	\$ -	\$ -	

Series 2017 Bond Refunding Information

Original Par Amount =	\$3,399,000	Annual Principal Payments Due =	May 1st
Interest Rate =	2.125% - 4.25%	Annual Interest Payments Due =	May 1st & November 1st
Issue Date =	April 2017		
Maturity Date =	May 2038		

Par Amount As Of 1/1/2021 = \$3,049,000

Coronado Community Development District Assessment Comparison

	Fiscal Year 2018/2019 Assessment*	Fiscal Year 2019/2020 Assessment*	Fiscal Year 2020/2021 Assessment*	Fiscal Year 2021/2022 Projected Assessment*
Administrative	\$ 241.84	\$ 251.30	\$ 267.38	\$ 264.01
Maintenance	\$ 369.71	\$ 359.73	\$ 342.03	\$ 345.33
Debt	\$ 772.56	\$ 772.56	\$ 772.56	\$ 772.56
Total	\$ 1,384.11	\$ 1,383.59	\$ 1,381.97	\$ 1,381.90

* Assessments Include the Following :

4% Discount for Early Payments

1% County Tax Collector/Property Appraiser Fee

Community Information:

Total Units 327

Hopping Green & Sams

Attorneys and Counselors

MEMORANDUM

TO: District Managers

FROM: Hopping Green & Sams

DATE: December 2020

RE: Section 448.095, *Florida Statutes* / E-Verify Requirements

As you may be aware, the Florida Legislature recently enacted Section 448.095, *Florida Statutes*, which, generally speaking, requires that all employers verify employment eligibility using the United States Department of Homeland Security's "E-Verify" system. Specifically, Section 448.095(2)(a) provides:

"Beginning January 1, 2021, every public employer, contractor, and subcontractor shall register with and use the E-Verify system to verify the work authorization status of all newly hired employees. A public employer, contractor, or subcontractor may not enter into a contract unless each party to the contract registers with and uses the E-Verify system."

Section 448.095(1), F.S., defines "public employer" to be any "regional, county, local, or municipal government . . . that employs persons who perform labor or services for that employer in exchange for salary, wages, or other remuneration or that enters or attempts to enter into a contract with a contractor." Because all CDDs and stewardship districts (together, "Special Districts") enter into contracts with contractors (and many Special Districts have employees), all Special Districts are subject to the new E-Verify requirements.

As a District Manager, there are two steps that need to be taken:

1. Enroll your Special Districts on the E-Verify system, at: <https://www.e-verify.gov/>. An E-Verify enrollment checklist is available at <https://www.e-verify.gov/employers/enrolling-in-e-verify/enrollment-checklist>. In order to enroll, all Special Districts must enter into a memorandum of understanding ("MOU") which must be executed by the chairperson of each board. Under the MOU, the responsibilities of the Special Districts include provision of contact information, display of notices to prospective employees, completion of an E-Verify tutorial, familiarization with the E-Verify User Manual, and other obligations. Samples of the MOU and E-Verify User Manual are attached here.
2. On a going forward basis, include the following contract provision in Special District contracts:

E-VERIFY REQUIREMENTS

The Contractor shall comply with and perform all applicable provisions of Section 448.095, *Florida Statutes*. Accordingly, beginning January 1, 2021, to the extent required by Florida Statute, Contractor shall register with and use the United States Department of Homeland Security's E-Verify system to verify the work authorization status of all newly hired employees. The District may terminate this Agreement immediately for cause if there is a good faith belief that the Contractor has knowingly violated Section 448.091, Florida Statutes.

If the Contractor anticipates entering into agreements with a subcontractor for the Work, Contractor will not enter into the subcontractor agreement without first receiving an affidavit from the subcontractor regarding compliance with Section 448.095, *Florida Statutes*, and stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien. Contractor shall maintain a copy of such affidavit for the duration of the agreement and provide a copy to the District upon request.

In the event that the District has a good faith belief that a subcontractor has knowingly violated Section 448.095, *Florida Statutes*, but the Contractor has otherwise complied with its obligations hereunder, the District shall promptly notify the Contractor. The Contractor agrees to immediately terminate the agreement with the subcontractor upon notice from the District. Further, absent such notification from the District, the Contractor or any subcontractor who has a good faith belief that a person or entity with which it is contracting has knowingly violated s. 448.09(1), Florida Statutes, shall promptly terminate its agreement with such person or entity.

By entering into this Agreement, the Contractor represents that no public employer has terminated a contract with the Contractor under Section 448.095(2)(c), *Florida Statutes*, within the year immediately preceding the date of this Agreement.

Please let us know if you have any questions regarding the new law. We appreciate your attention to this matter, and can be reached at 850-222-7500.



Company ID Number: _____

**THE E-VERIFY
MEMORANDUM OF UNDERSTANDING
FOR EMPLOYERS**

**ARTICLE I
PURPOSE AND AUTHORITY**

The parties to this agreement are the Department of Homeland Security (DHS) and the _____ (Employer). The purpose of this agreement is to set forth terms and conditions which the Employer will follow while participating in E-Verify.

E-Verify is a program that electronically confirms an employee’s eligibility to work in the United States after completion of Form I-9, Employment Eligibility Verification (Form I-9). This Memorandum of Understanding (MOU) explains certain features of the E-Verify program and describes specific responsibilities of the Employer, the Social Security Administration (SSA), and DHS.

Authority for the E-Verify program is found in Title IV, Subtitle A, of the Illegal Immigration Reform and Immigrant Responsibility Act of 1996 (IIRIRA), Pub. L. 104-208, 110 Stat. 3009, as amended (8 U.S.C. § 1324a note). The Federal Acquisition Regulation (FAR) Subpart 22.18, “Employment Eligibility Verification” and Executive Order 12989, as amended, provide authority for Federal contractors and subcontractors (Federal contractor) to use E-Verify to verify the employment eligibility of certain employees working on Federal contracts.

**ARTICLE II
RESPONSIBILITIES**

A. RESPONSIBILITIES OF THE EMPLOYER

1. The Employer agrees to display the following notices supplied by DHS in a prominent place that is clearly visible to prospective employees and all employees who are to be verified through the system:
 - a. Notice of E-Verify Participation
 - b. Notice of Right to Work
2. The Employer agrees to provide to the SSA and DHS the names, titles, addresses, and telephone numbers of the Employer representatives to be contacted about E-Verify. The Employer also agrees to keep such information current by providing updated information to SSA and DHS whenever the representatives’ contact information changes.
3. The Employer agrees to grant E-Verify access only to current employees who need E-Verify access. Employers must promptly terminate an employee’s E-Verify access if the

employee is separated from the company or no longer needs access to E-Verify.

4. The Employer agrees to become familiar with and comply with the most recent version of the E-Verify User Manual.

5. The Employer agrees that any Employer Representative who will create E-Verify cases will complete the E-Verify Tutorial before that individual creates any cases.

a. The Employer agrees that all Employer representatives will take the refresher tutorials when prompted by E-Verify in order to continue using E-Verify. Failure to complete a refresher tutorial will prevent the Employer Representative from continued use of E-Verify.

6. The Employer agrees to comply with current Form I-9 procedures, with two exceptions:

a. If an employee presents a "List B" identity document, the Employer agrees to only accept "List B" documents that contain a photo. (List B documents identified in 8 C.F.R. § 274a.2(b)(1)(B)) can be presented during the Form I-9 process to establish identity.) If an employee objects to the photo requirement for religious reasons, the Employer should contact E-Verify at 888-464-4218.

b. If an employee presents a DHS Form I-551 (Permanent Resident Card), Form I-766 (Employment Authorization Document), or U.S. Passport or Passport Card to complete Form I-9, the Employer agrees to make a photocopy of the document and to retain the photocopy with the employee's Form I-9. The Employer will use the photocopy to verify the photo and to assist DHS with its review of photo mismatches that employees contest. DHS may in the future designate other documents that activate the photo screening tool.

Note: Subject only to the exceptions noted previously in this paragraph, employees still retain the right to present any List A, or List B and List C, document(s) to complete the Form I-9.

7. The Employer agrees to record the case verification number on the employee's Form I-9 or to print the screen containing the case verification number and attach it to the employee's Form I-9.

8. The Employer agrees that, although it participates in E-Verify, the Employer has a responsibility to complete, retain, and make available for inspection Forms I-9 that relate to its employees, or from other requirements of applicable regulations or laws, including the obligation to comply with the antidiscrimination requirements of section 274B of the INA with respect to Form I-9 procedures.

a. The following modified requirements are the only exceptions to an Employer's obligation to not employ unauthorized workers and comply with the anti-discrimination provision of the INA: (1) List B identity documents must have photos, as described in paragraph 6 above; (2) When an Employer confirms the identity and employment eligibility of newly hired employee using E-Verify procedures, the Employer establishes a rebuttable presumption that it has not violated section 274A(a)(1)(A) of the Immigration and Nationality Act (INA) with respect to the hiring of that employee; (3) If the Employer receives a final nonconfirmation for an employee, but continues to employ that person, the Employer must notify DHS and the Employer is subject to a civil money penalty between \$550 and \$1,100 for each failure to notify DHS of continued employment

following a final nonconfirmation; (4) If the Employer continues to employ an employee after receiving a final nonconfirmation, then the Employer is subject to a rebuttable presumption that it has knowingly employed an unauthorized alien in violation of section 274A(a)(1)(A); and (5) no E-Verify participant is civilly or criminally liable under any law for any action taken in good faith based on information provided through the E-Verify.

b. DHS reserves the right to conduct Form I-9 compliance inspections, as well as any other enforcement or compliance activity authorized by law, including site visits, to ensure proper use of E-Verify.

9. The Employer is strictly prohibited from creating an E-Verify case before the employee has been hired, meaning that a firm offer of employment was extended and accepted and Form I-9 was completed. The Employer agrees to create an E-Verify case for new employees within three Employer business days after each employee has been hired (after both Sections 1 and 2 of Form I-9 have been completed), and to complete as many steps of the E-Verify process as are necessary according to the E-Verify User Manual. If E-Verify is temporarily unavailable, the three-day time period will be extended until it is again operational in order to accommodate the Employer's attempting, in good faith, to make inquiries during the period of unavailability.

10. The Employer agrees not to use E-Verify for pre-employment screening of job applicants, in support of any unlawful employment practice, or for any other use that this MOU or the E-Verify User Manual does not authorize.

11. The Employer must use E-Verify for all new employees. The Employer will not verify selectively and will not verify employees hired before the effective date of this MOU. Employers who are Federal contractors may qualify for exceptions to this requirement as described in Article II.B of this MOU.

12. The Employer agrees to follow appropriate procedures (see Article III below) regarding tentative nonconfirmations. The Employer must promptly notify employees in private of the finding and provide them with the notice and letter containing information specific to the employee's E-Verify case. The Employer agrees to provide both the English and the translated notice and letter for employees with limited English proficiency to employees. The Employer agrees to provide written referral instructions to employees and instruct affected employees to bring the English copy of the letter to the SSA. The Employer must allow employees to contest the finding, and not take adverse action against employees if they choose to contest the finding, while their case is still pending. Further, when employees contest a tentative nonconfirmation based upon a photo mismatch, the Employer must take additional steps (see Article III.B. below) to contact DHS with information necessary to resolve the challenge.

13. The Employer agrees not to take any adverse action against an employee based upon the employee's perceived employment eligibility status while SSA or DHS is processing the verification request unless the Employer obtains knowledge (as defined in 8 C.F.R. § 274a.1(l)) that the employee is not work authorized. The Employer understands that an initial inability of the SSA or DHS automated verification system to verify work authorization, a tentative nonconfirmation, a case in continuance (indicating the need for additional time for the government to resolve a case), or the finding of a photo mismatch, does not establish, and should not be interpreted as, evidence that the employee is not work authorized. In any of such cases, the employee must be provided a full and fair opportunity to contest the finding, and if he or she does so, the employee

may not be terminated or suffer any adverse employment consequences based upon the employee's perceived employment eligibility status (including denying, reducing, or extending work hours, delaying or preventing training, requiring an employee to work in poorer conditions, withholding pay, refusing to assign the employee to a Federal contract or other assignment, or otherwise assuming that he or she is unauthorized to work) until and unless secondary verification by SSA or DHS has been completed and a final nonconfirmation has been issued. If the employee does not choose to contest a tentative nonconfirmation or a photo mismatch or if a secondary verification is completed and a final nonconfirmation is issued, then the Employer can find the employee is not work authorized and terminate the employee's employment. Employers or employees with questions about a final nonconfirmation may call E-Verify at 1-888-464-4218 (customer service) or 1-888-897-7781 (worker hotline).

14. The Employer agrees to comply with Title VII of the Civil Rights Act of 1964 and section 274B of the INA as applicable by not discriminating unlawfully against any individual in hiring, firing, employment eligibility verification, or recruitment or referral practices because of his or her national origin or citizenship status, or by committing discriminatory documentary practices. The Employer understands that such illegal practices can include selective verification or use of E-Verify except as provided in part D below, or discharging or refusing to hire employees because they appear or sound "foreign" or have received tentative nonconfirmations. The Employer further understands that any violation of the immigration-related unfair employment practices provisions in section 274B of the INA could subject the Employer to civil penalties, back pay awards, and other sanctions, and violations of Title VII could subject the Employer to back pay awards, compensatory and punitive damages. Violations of either section 274B of the INA or Title VII may also lead to the termination of its participation in E-Verify. If the Employer has any questions relating to the anti-discrimination provision, it should contact the Immigrant and Employee Rights Section, Civil Rights Division, U.S. Department of Justice at 1-800-255-8155 or 1-800-237-2515 (TTY) or go to <https://www.justice.gov/ier>.

15. The Employer agrees that it will use the information it receives from E-Verify only to confirm the employment eligibility of employees as authorized by this MOU. The Employer agrees that it will safeguard this information, and means of access to it (such as PINS and passwords), to ensure that it is not used for any other purpose and as necessary to protect its confidentiality, including ensuring that it is not disseminated to any person other than employees of the Employer who are authorized to perform the Employer's responsibilities under this MOU, except for such dissemination as may be authorized in advance by SSA or DHS for legitimate purposes.

16. The Employer agrees to notify DHS immediately in the event of a breach of personal information. Breaches are defined as loss of control or unauthorized access to E-Verify personal data. All suspected or confirmed breaches should be reported by calling 1-888-464-4218 or via email at E-Verify@dhs.gov. Please use "Privacy Incident – Password" in the subject line of your email when sending a breach report to E-Verify.

17. The Employer acknowledges that the information it receives from SSA is governed by the Privacy Act (5 U.S.C. § 552a(i)(1) and (3)) and the Social Security Act (42 U.S.C. 1306(a)). Any person who obtains this information under false pretenses or uses it for any purpose other than as provided for in this MOU may be subject to criminal penalties.

18. The Employer agrees to cooperate with DHS and SSA in their compliance monitoring and evaluation of E-Verify, which includes permitting DHS, SSA, their contractors and

other agents, upon reasonable notice, to review Forms I-9 and other employment records and to interview it and its employees regarding the Employer's use of E-Verify, and to respond in a prompt and accurate manner to DHS requests for information relating to their participation in E-Verify.

19. The Employer shall not make any false or unauthorized claims or references about its participation in E-Verify on its website, in advertising materials, or other media. The Employer shall not describe its services as federally-approved, federally-certified, or federally-recognized, or use language with a similar intent on its website or other materials provided to the public. Entering into this MOU does not mean that E-Verify endorses or authorizes your E-Verify services and any claim to that effect is false.

20. The Employer shall not state in its website or other public documents that any language used therein has been provided or approved by DHS, USCIS or the Verification Division, without first obtaining the prior written consent of DHS.

21. The Employer agrees that E-Verify trademarks and logos may be used only under license by DHS/USCIS (see [M-795 \(Web\)](#)) and, other than pursuant to the specific terms of such license, may not be used in any manner that might imply that the Employer's services, products, websites, or publications are sponsored by, endorsed by, licensed by, or affiliated with DHS, USCIS, or E-Verify.

22. The Employer understands that if it uses E-Verify procedures for any purpose other than as authorized by this MOU, the Employer may be subject to appropriate legal action and termination of its participation in E-Verify according to this MOU.

B. RESPONSIBILITIES OF FEDERAL CONTRACTORS

1. If the Employer is a Federal contractor with the FAR E-Verify clause subject to the employment verification terms in Subpart 22.18 of the FAR, it will become familiar with and comply with the most current version of the E-Verify User Manual for Federal Contractors as well as the E-Verify Supplemental Guide for Federal Contractors.

2. In addition to the responsibilities of every employer outlined in this MOU, the Employer understands that if it is a Federal contractor subject to the employment verification terms in Subpart 22.18 of the FAR it must verify the employment eligibility of any "employee assigned to the contract" (as defined in FAR 22.1801). Once an employee has been verified through E-Verify by the Employer, the Employer may not create a second case for the employee through E-Verify.

a. An Employer that is not enrolled in E-Verify as a Federal contractor at the time of a contract award must enroll as a Federal contractor in the E-Verify program within 30 calendar days of contract award and, within 90 days of enrollment, begin to verify employment eligibility of new hires using E-Verify. The Employer must verify those employees who are working in the United States, whether or not they are assigned to the contract. Once the Employer begins verifying new hires, such verification of new hires must be initiated within three business days after the hire date. Once enrolled in E-Verify as a Federal contractor, the Employer must begin verification of employees assigned to the contract within 90 calendar days after the date of enrollment or within 30 days of an employee's assignment to the contract, whichever date is later.

b. Employers enrolled in E-Verify as a Federal contractor for 90 days or more at the time of a contract award must use E-Verify to begin verification of employment

eligibility for new hires of the Employer who are working in the United States, whether or not assigned to the contract, within three business days after the date of hire. If the Employer is enrolled in E-Verify as a Federal contractor for 90 calendar days or less at the time of contract award, the Employer must, within 90 days of enrollment, begin to use E-Verify to initiate verification of new hires of the contractor who are working in the United States, whether or not assigned to the contract. Such verification of new hires must be initiated within three business days after the date of hire. An Employer enrolled as a Federal contractor in E-Verify must begin verification of each employee assigned to the contract within 90 calendar days after date of contract award or within 30 days after assignment to the contract, whichever is later.

c. Federal contractors that are institutions of higher education (as defined at 20 U.S.C. 1001(a)), state or local governments, governments of Federally recognized Indian tribes, or sureties performing under a takeover agreement entered into with a Federal agency under a performance bond may choose to only verify new and existing employees assigned to the Federal contract. Such Federal contractors may, however, elect to verify all new hires, and/or all existing employees hired after November 6, 1986. Employers in this category must begin verification of employees assigned to the contract within 90 calendar days after the date of enrollment or within 30 days of an employee's assignment to the contract, whichever date is later.

d. Upon enrollment, Employers who are Federal contractors may elect to verify employment eligibility of all existing employees working in the United States who were hired after November 6, 1986, instead of verifying only those employees assigned to a covered Federal contract. After enrollment, Employers must elect to verify existing staff following DHS procedures and begin E-Verify verification of all existing employees within 180 days after the election.

e. The Employer may use a previously completed Form I-9 as the basis for creating an E-Verify case for an employee assigned to a contract as long as:

- i. That Form I-9 is complete (including the SSN) and complies with Article II.A.6,
- ii. The employee's work authorization has not expired, and
- iii. The Employer has reviewed the Form I-9 information either in person or in communications with the employee to ensure that the employee's Section 1, Form I-9 attestation has not changed (including, but not limited to, a lawful permanent resident alien having become a naturalized U.S. citizen).

f. The Employer shall complete a new Form I-9 consistent with Article II.A.6 or update the previous Form I-9 to provide the necessary information if:

- i. The Employer cannot determine that Form I-9 complies with Article II.A.6,
- ii. The employee's basis for work authorization as attested in Section 1 has expired or changed, or
- iii. The Form I-9 contains no SSN or is otherwise incomplete.

Note: If Section 1 of Form I-9 is otherwise valid and up-to-date and the form otherwise complies with Article II.C.5, but reflects documentation (such as a U.S. passport or Form I-551) that expired after completing Form I-9, the Employer shall

not require the production of additional documentation, or use the photo screening tool described in Article II.A.5, subject to any additional or superseding instructions that may be provided on this subject in the E-Verify User Manual.

g. The Employer agrees not to require a second verification using E-Verify of any assigned employee who has previously been verified as a newly hired employee under this MOU or to authorize verification of any existing employee by any Employer that is not a Federal contractor based on this Article.

3. The Employer understands that if it is a Federal contractor, its compliance with this MOU is a performance requirement under the terms of the Federal contract or subcontract, and the Employer consents to the release of information relating to compliance with its verification responsibilities under this MOU to contracting officers or other officials authorized to review the Employer's compliance with Federal contracting requirements.

C. RESPONSIBILITIES OF SSA

1. SSA agrees to allow DHS to compare data provided by the Employer against SSA's database. SSA sends DHS confirmation that the data sent either matches or does not match the information in SSA's database.

2. SSA agrees to safeguard the information the Employer provides through E-Verify procedures. SSA also agrees to limit access to such information, as is appropriate by law, to individuals responsible for the verification of Social Security numbers or responsible for evaluation of E-Verify or such other persons or entities who may be authorized by SSA as governed by the Privacy Act (5 U.S.C. § 552a), the Social Security Act (42 U.S.C. 1306(a)), and SSA regulations (20 CFR Part 401).

3. SSA agrees to provide case results from its database within three Federal Government work days of the initial inquiry. E-Verify provides the information to the Employer.

4. SSA agrees to update SSA records as necessary if the employee who contests the SSA tentative nonconfirmation visits an SSA field office and provides the required evidence. If the employee visits an SSA field office within the eight Federal Government work days from the date of referral to SSA, SSA agrees to update SSA records, if appropriate, within the eight-day period unless SSA determines that more than eight days may be necessary. In such cases, SSA will provide additional instructions to the employee. If the employee does not visit SSA in the time allowed, E-Verify may provide a final nonconfirmation to the employer.

Note: If an Employer experiences technical problems, or has a policy question, the employer should contact E-Verify at 1-888-464-4218.

D. RESPONSIBILITIES OF DHS

1. DHS agrees to provide the Employer with selected data from DHS databases to enable the Employer to conduct, to the extent authorized by this MOU:

- a. Automated verification checks on alien employees by electronic means, and
- b. Photo verification checks (when available) on employees.

2. DHS agrees to assist the Employer with operational problems associated with the Employer's participation in E-Verify. DHS agrees to provide the Employer names, titles, addresses, and telephone numbers of DHS representatives to be contacted during the E-Verify process.
3. DHS agrees to provide to the Employer with access to E-Verify training materials as well as an E-Verify User Manual that contain instructions on E-Verify policies, procedures, and requirements for both SSA and DHS, including restrictions on the use of E-Verify.
4. DHS agrees to train Employers on all important changes made to E-Verify through the use of mandatory refresher tutorials and updates to the E-Verify User Manual. Even without changes to E-Verify, DHS reserves the right to require employers to take mandatory refresher tutorials.
5. DHS agrees to provide to the Employer a notice, which indicates the Employer's participation in E-Verify. DHS also agrees to provide to the Employer anti-discrimination notices issued by the Immigrant and Employee Rights Section, Civil Rights Division, U.S. Department of Justice.
6. DHS agrees to issue each of the Employer's E-Verify users a unique user identification number and password that permits them to log in to E-Verify.
7. DHS agrees to safeguard the information the Employer provides, and to limit access to such information to individuals responsible for the verification process, for evaluation of E-Verify, or to such other persons or entities as may be authorized by applicable law. Information will be used only to verify the accuracy of Social Security numbers and employment eligibility, to enforce the INA and Federal criminal laws, and to administer Federal contracting requirements.
8. DHS agrees to provide a means of automated verification that provides (in conjunction with SSA verification procedures) confirmation or tentative nonconfirmation of employees' employment eligibility within three Federal Government work days of the initial inquiry.
9. DHS agrees to provide a means of secondary verification (including updating DHS records) for employees who contest DHS tentative nonconfirmations and photo mismatch tentative nonconfirmations. This provides final confirmation or nonconfirmation of the employees' employment eligibility within 10 Federal Government work days of the date of referral to DHS, unless DHS determines that more than 10 days may be necessary. In such cases, DHS will provide additional verification instructions.

ARTICLE III REFERRAL OF INDIVIDUALS TO SSA AND DHS

A. REFERRAL TO SSA

1. If the Employer receives a tentative nonconfirmation issued by SSA, the Employer must print the notice as directed by E-Verify. The Employer must promptly notify employees in private of the finding and provide them with the notice and letter containing information specific to the employee's E-Verify case. The Employer also agrees to provide both the English and the translated notice and letter for employees with limited English proficiency to employees. The Employer agrees to provide written referral instructions to employees and instruct affected employees to bring the English copy of

the letter to the SSA. The Employer must allow employees to contest the finding, and not take adverse action against employees if they choose to contest the finding, while their case is still pending.

2. The Employer agrees to obtain the employee's response about whether he or she will contest the tentative nonconfirmation as soon as possible after the Employer receives the tentative nonconfirmation. Only the employee may determine whether he or she will contest the tentative nonconfirmation.

3. After a tentative nonconfirmation, the Employer will refer employees to SSA field offices only as directed by E-Verify. The Employer must record the case verification number, review the employee information submitted to E-Verify to identify any errors, and find out whether the employee contests the tentative nonconfirmation. The Employer will transmit the Social Security number, or any other corrected employee information that SSA requests, to SSA for verification again if this review indicates a need to do so.

4. The Employer will instruct the employee to visit an SSA office within eight Federal Government work days. SSA will electronically transmit the result of the referral to the Employer within 10 Federal Government work days of the referral unless it determines that more than 10 days is necessary.

5. While waiting for case results, the Employer agrees to check the E-Verify system regularly for case updates.

6. The Employer agrees not to ask the employee to obtain a printout from the Social Security Administration number database (the Numident) or other written verification of the SSN from the SSA.

B. REFERRAL TO DHS

1. If the Employer receives a tentative nonconfirmation issued by DHS, the Employer must promptly notify employees in private of the finding and provide them with the notice and letter containing information specific to the employee's E-Verify case. The Employer also agrees to provide both the English and the translated notice and letter for employees with limited English proficiency to employees. The Employer must allow employees to contest the finding, and not take adverse action against employees if they choose to contest the finding, while their case is still pending.

2. The Employer agrees to obtain the employee's response about whether he or she will contest the tentative nonconfirmation as soon as possible after the Employer receives the tentative nonconfirmation. Only the employee may determine whether he or she will contest the tentative nonconfirmation.

3. The Employer agrees to refer individuals to DHS only when the employee chooses to contest a tentative nonconfirmation.

4. If the employee contests a tentative nonconfirmation issued by DHS, the Employer will instruct the employee to contact DHS through its toll-free hotline (as found on the referral letter) within eight Federal Government work days.

5. If the Employer finds a photo mismatch, the Employer must provide the photo mismatch tentative nonconfirmation notice and follow the instructions outlined in paragraph 1 of this section for tentative nonconfirmations, generally.

6. The Employer agrees that if an employee contests a tentative nonconfirmation based upon a photo mismatch, the Employer will send a copy of the employee's Form I-551, Form I-766, U.S. Passport, or passport card to DHS for review by:

- a. Scanning and uploading the document, or
- b. Sending a photocopy of the document by express mail (furnished and paid for by the employer).

7. The Employer understands that if it cannot determine whether there is a photo match/mismatch, the Employer must forward the employee's documentation to DHS as described in the preceding paragraph. The Employer agrees to resolve the case as specified by the DHS representative who will determine the photo match or mismatch.

8. DHS will electronically transmit the result of the referral to the Employer within 10 Federal Government work days of the referral unless it determines that more than 10 days is necessary.

9. While waiting for case results, the Employer agrees to check the E-Verify system regularly for case updates.

ARTICLE IV SERVICE PROVISIONS

A. NO SERVICE FEES

1. SSA and DHS will not charge the Employer for verification services performed under this MOU. The Employer is responsible for providing equipment needed to make inquiries. To access E-Verify, an Employer will need a personal computer with Internet access.

ARTICLE V MODIFICATION AND TERMINATION

A. MODIFICATION

1. This MOU is effective upon the signature of all parties and shall continue in effect for as long as the SSA and DHS operates the E-Verify program unless modified in writing by the mutual consent of all parties.

2. Any and all E-Verify system enhancements by DHS or SSA, including but not limited to E-Verify checking against additional data sources and instituting new verification policies or procedures, will be covered under this MOU and will not cause the need for a supplemental MOU that outlines these changes.

B. TERMINATION

1. The Employer may terminate this MOU and its participation in E-Verify at any time upon 30 days prior written notice to the other parties.

2. Notwithstanding Article V, part A of this MOU, DHS may terminate this MOU, and thereby the Employer's participation in E-Verify, with or without notice at any time if deemed necessary because of the requirements of law or policy, or upon a determination by SSA or DHS that there has been a breach of system integrity or security by the Employer, or a failure on the part of the Employer to comply with established E-Verify procedures and/or legal requirements. The Employer understands that if it is a Federal contractor, termination of this MOU by any party for any reason may negatively affect the

performance of its contractual responsibilities. Similarly, the Employer understands that if it is in a state where E-Verify is mandatory, termination of this by any party MOU may negatively affect the Employer's business.

3. An Employer that is a Federal contractor may terminate this MOU when the Federal contract that requires its participation in E-Verify is terminated or completed. In such cases, the Federal contractor must provide written notice to DHS. If an Employer that is a Federal contractor fails to provide such notice, then that Employer will remain an E-Verify participant, will remain bound by the terms of this MOU that apply to non-Federal contractor participants, and will be required to use the E-Verify procedures to verify the employment eligibility of all newly hired employees.

4. The Employer agrees that E-Verify is not liable for any losses, financial or otherwise, if the Employer is terminated from E-Verify.

ARTICLE VI PARTIES

A. Some or all SSA and DHS responsibilities under this MOU may be performed by contractor(s), and SSA and DHS may adjust verification responsibilities between each other as necessary. By separate agreement with DHS, SSA has agreed to perform its responsibilities as described in this MOU.

B. Nothing in this MOU is intended, or should be construed, to create any right or benefit, substantive or procedural, enforceable at law by any third party against the United States, its agencies, officers, or employees, or against the Employer, its agents, officers, or employees.

C. The Employer may not assign, directly or indirectly, whether by operation of law, change of control or merger, all or any part of its rights or obligations under this MOU without the prior written consent of DHS, which consent shall not be unreasonably withheld or delayed. Any attempt to sublicense, assign, or transfer any of the rights, duties, or obligations herein is void.

D. Each party shall be solely responsible for defending any claim or action against it arising out of or related to E-Verify or this MOU, whether civil or criminal, and for any liability wherefrom, including (but not limited to) any dispute between the Employer and any other person or entity regarding the applicability of Section 403(d) of IIRIRA to any action taken or allegedly taken by the Employer.

E. The Employer understands that its participation in E-Verify is not confidential information and may be disclosed as authorized or required by law and DHS or SSA policy, including but not limited to, Congressional oversight, E-Verify publicity and media inquiries, determinations of compliance with Federal contractual requirements, and responses to inquiries under the Freedom of Information Act (FOIA).

F. The individuals whose signatures appear below represent that they are authorized to enter into this MOU on behalf of the Employer and DHS respectively. The Employer understands that any inaccurate statement, representation, data or other information provided to DHS may subject the Employer, its subcontractors, its employees, or its representatives to: (1) prosecution for false statements pursuant to 18 U.S.C. 1001 and/or; (2) immediate termination of its MOU and/or; (3) possible debarment or suspension.

G. The foregoing constitutes the full agreement on this subject between DHS and the

Employer.

To be accepted as an E-Verify participant, you should only sign the Employer's Section of the signature page. If you have any questions, contact E-Verify at 1-888-464-4218.

Approved by:

E-Verify Employer	
Name (Please Type or Print)	Title
Signature	Date
Department of Homeland Security – Verification Division	
Name (Please Type or Print)	Title
Signature	Date

Information Required for E-Verify	
Information relating to your Company:	
Company Name:	
Company Facility Address:	
Company Alternate Address:	
County or Parish:	

Employer Identification Number:							
North American Industry Classification Systems Code:							
Parent Company:							
Number of Employees:							
Number of Sites Verified for:							
<p>Are you verifying for more than one site? If yes, please provide the number of sites verified for in each State:</p> <table border="1"> <thead> <tr> <th>State</th> <th>Number of sites</th> <th>Site(s)</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>		State	Number of sites	Site(s)			
State	Number of sites	Site(s)					

Information relating to the Program Administrator(s) for your Company on policy questions or operational problems:	
Name:	
Telephone Number:	
Fax Number:	
E-mail Address:	

Name:	
Telephone Number:	
Fax Number:	
E-mail Address:	

Hopping Green & Sams

Attorneys and Counselors

March 1, 2021

Coronado Community Development District
c/o Armando Silva, District Manager
Special District Services, Inc.
2501A Burns Road
Palm Beach Gardens, Florida 33410

Re: Coronado Community Development District

Dear Armando:

The fee agreement in place between our firm and the District contemplates adjustments to the hourly rates from time to time after an annual evaluation by our firm. The firm has not adjusted the rates charged to the District since 2019. The firm is respectfully submitting this notification to increase our standard hourly rates. The hourly rate of Alyssa Willson, the attorney most likely to provide services to the District, is proposed to adjust from \$275 to \$285. The rate for paralegal services will adjust from \$145 to \$160. The hourly rates for all other attorneys will adjust to their standard hourly rates. The new hourly rates will become effective October 1, 2021. I would ask that this letter be added to the next agenda for Board discussion.

As always, we will continue to implement cost-effective strategies to minimize legal expenses for the District while at the same time providing thoughtful and comprehensive services.

If you have any questions, please feel free to call. We thank you for the opportunity to be of service.

Sincerely,

/s/ Michael C. Eckert

Michael C. Eckert

MCE/lk

cc: Erwin Santacruz, Chairman