



**CORONADO
COMMUNITY DEVELOPMENT
DISTRICT**

**MIAMI-DADE COUNTY
REGULAR BOARD MEETING
MAY 17, 2018
6:15 P.M.**

Special District Services, Inc.
6625 Miami Lakes Drive, Suite 374
Miami Lakes, FL 33014

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305.777.0761 Telephone
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AGENDA
CORONADO COMMUNITY DEVELOPMENT DISTRICT
Islands at Doral Clubhouse Meeting Room
8250 N.W. 112th Court
Doral, Florida 33178
REGULAR BOARD MEETING
May 17, 2018
6:15 p.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish a Quorum
- D. Additions or Deletions to Agenda
- E. Comments from the Public for Items Not on the Agenda.
- F. Approval of Minutes
 - 1. April 19, 2018 Regular Board Meeting.....Page 2
- G. Old Business
 - 1. Update Regarding Soft Gate/Security Camera/Speed Hump Improvement Project
 - (a) Security Camera/Entry System Proposal/Comparison – *(to be provided under separate cover)*
 - 2. Additional Palm Tree Planting Status/Discussion
 - 3. Staff Report: As Required
- H. New Business
 - 1. Staff Report: As Required
- I. Administrative & Operational Matters
 - 1. Update Regarding Community Security Meeting with PSI
 - 2. Staff Report: As Required
- J. Board Members Comments
- K. Adjourn

Miami Daily Business Review

May 7, 2018

Miscellaneous Notices

**NOTICE OF MEETING
CORONADO COMMUNITY DEVELOPMENT
DISTRICT**

A regular meeting of the Board of Supervisors (the "Board") of the Coronado Community Development District (the "District") will be held May 17, 2018, at 6:15 p.m. in the Islands at Doral Clubhouse Meeting Room located at 8250 NW 112th Court, Doral, Florida 33178.

The meeting is open to the public and will be conducted in accordance with the provisions of Florida law for community development districts. A copy of the agenda for this meeting may be obtained from the District's website or by contacting the District Manager at Special District Services, Inc., 6625 Miami Lakes Drive, Suite 374, Miami, Lakes, Florida 33014. This meeting may be continued to a date, time and location to be specified on the record at the meeting. There may be occasions when one or more Board members will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (305) 777-0761 at least five (5) calendar days prior to the meeting.

Each person who decides to appeal any action taken at this meeting is advised that each person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceeding is made, including the testimony and evidence upon which such appeal is to be based.

Meetings may be cancelled from time to time without advertised notice.

Neil Kalin
District Manager
Coronado Community Development District

www.coronadocdd.org
5/7 18-67/0000316057M

CORONADO COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
APRIL 19, 2018

A. CALL TO ORDER

District Manager Neil Kalin called the April 19, 2018, Regular Board Meeting of the Coronado Community Development District to order at 6:24 p.m. in the Meeting Room of the Islands at Doral Clubhouse located at 8250 NW 112th Court, Doral, Florida 33178.

B. PROOF OF PUBLICATION

Mr. Kalin presented proof of publication that notice of the Regular Board Meeting had been published in the *Miami Daily Business Review* on April 9, 2018, as legally required.

C. ESTABLISH A QUORUM

Mr. Kalin determined that the attendance of Chairperson Erwin Santacruz, Vice Chairperson Gladys Huot and Supervisors Roman Gomez and Digna Cabral constituted a quorum and it was in order to proceed with the meeting.

Staff in attendance included: District Manager Neil Kalin of Special District Services, Inc.; and District Counsel Roy Van Wyk (via conference call) of Hopping Green & Sams, P.A.

Also present were: Melanie Rivera of Doral, Florida; and Juana Montes, HOA Property Manager.

D. ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions to the Agenda.

E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no comments from the public for items not on the agenda.

F. APPROVAL OF MINUTES

1. February 15, 2018, Regular Board Meeting

Mr. Kalin presented the minutes of the February 15, 2018, Regular Board Meeting and asked if there were any changes and/or corrections. There being no comments or changes, a **motion** was then made by Ms. Cabral, seconded by Mr. Santacruz and passed unanimously to approve the minutes of the February 15, 2018, Regular Board Meeting, *as presented*.

G. OLD BUSINESS

1. Update Regarding Soft Gate/Security Camera/Speed Hump Improvement Project

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a. Discussion Regarding Security Camera/Entry System Selection

Mr. Kalin distributed examples of security camera systems prepared by Regions Security and Envera Systems (the “Systems”) to be installed at the three (3) locations outlined in the Soft Gate/Security Camera/Speed Hump Improvement Project (the “Project”). Discussions ensued regarding the components of each of the Systems after which the consensus of the Board was to have a second proposal submitted that would be similar to the Regions Security System. The security camera system selection will be discussed further at the next scheduled meeting.

b. Discussion Regarding Speed Hump Detail

The California Style Speed Hump detail was presented and discussed by the Board, who then asked the District Manager to provide community names/locations where they have been installed/used. Additionally, the District Manager stated he would send color photographs of the installed California Style Speed Humps. More information will be provided on this subject at a future Board meeting.

c. Discussion Regarding Posting Signage Related to an “Entrance Security System”

Mr. Kalin advised that Alyssa Willson had researched the matter of posting signage to inform all residents and guests of the District of an existing security system. While the District is subject to the Public Records Act ("Act"), there are certain instances where information has been classified as both confidential and exempt from the Act’s reach and the Legislature has specifically classified security system plans as confidential and exempt. Mr. Van Wyk, attending via conference call on behalf of Ms. Willson, confirmed the above information and recommended that any signs generally alert the public to the presence of security cameras and a security system without overtly pointing out the location of the cameras. Such an example could be as follows: *“For your safety you may be recorded by a video surveillance system, which may also include audio recording”*. Mr. Kalin thanked District Counsel for their follow-up and thoroughness regarding this matter.

2. Staff Report, as Required

There was no Staff Report at this time.

H. NEW BUSINESS

1. Consider Resolution No. 2018-01 – Adopting a Fiscal Year 2018/2019 Proposed Budget

Mr. Kalin presented Resolution No. 2018-01, entitled:

CORONADO COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
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RESOLUTION NO. 2018-01

**A RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE CORONADO COMMUNITY DEVELOPMENT
DISTRICT APPROVING PROPOSED BUDGETS FOR FISCAL
YEAR 2018/2019 AND SETTING A PUBLIC HEARING
THEREON PURSUANT TO FLORIDA LAW AND PROVIDING
FOR AN EFFECTIVE DATE.**

Mr. Kalin read the title of the resolution into the record and indicated that the proposed 2018/2019 fiscal year budget had been balanced with a carryover of approximately \$8,325 from the projected fund balance of September 30, 2018. He advised that since the overall proposed assessments were not increasing in the fiscal year 2018/2019, letters to residents would not be required. Furthermore, he stated as part of Resolution No. 2018-01, the Board must set a date for the public hearing to adopt the fiscal year 2018/2019 final budget and assessments. Further discussion took place on the proposed budget after which;

A **motion** was made by Ms. Cabral, seconded by Mr. Santacruz and unanimously passed to approve and adopt Resolution No. 2018-01, *as presented*, setting the public hearing to adopt the fiscal year 2018/2019 final budget and assessments for June 21, 2018, at 6:15 p.m. in the Islands at Doral Clubhouse Meeting Room located at 8250 N.W. 112th Court, Doral, Florida 33178; and further authorizes publication/notice of the budget public hearing, as required by law.

2. Discussion Regarding Planting Additional Palm Trees and Project Cost Sharing

Mr. Kalin advised the Board that he had been asked by the Master HOA to obtain a proposal for the installation of additional palm trees on the lake bank (4 Royal Palms and 4 Foxtail Palms); and would the District consider cost sharing in the new trees. A discussion ensued after which;

A **motion** was made by Ms. Cabral, seconded by Mr. Santacruz and passed unanimously to approve participating in the installation of the eight (8) new palm trees with the Master HOA; and the District's financial obligation shall not exceed \$8,500 (50% of cost) for this particular project. Mr. Kalin will coordinate with Ms. Montes and the tree vendor to have the new palm trees installed as soon as possible.

I. ADMINISTRATIVE & OPERATIONAL MATTERS

1. Discussion Regarding Community Security Company and Proposal Solicitation

Mr. Kalin advised that he would set up a meeting with the current security company (PSI) to review aspects of the security contract and to review concerns regarding performance. Mr. Santacruz, acting as a Board representative, will attend the meeting once scheduled.

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2. November General Election – Candidate Qualifying Period – Noon on June 18, 2018, through Noon on June 22, 2018

Mr. Kalin reminded the Board that terms of office for Seats 1, 2 and 5 were expiring and for those Board members interested in re-election that the candidate qualifying period runs from Noon 6/18/18 to Noon 6/22/18. Ms. Rivera indicated that she was interested in serving on the Board. Mr. Kalin informed Ms. Rivera that he would send information regarding Responsibilities of a Board Member, an Overview of a Community Development District, the Commission on Ethics and Government in the Sunshine.

3. Reminder – Financial Disclosure Reporting – 2017 Form 1

Mr. Kalin reminded the Board that their individual Financial Disclosure Form should be received in the mail before the end of May.

4. Staff Report, as Required

There was no Staff Report at this time.

J. BOARD MEMBER & STAFF CLOSING COMMENTS

The Board was reminded that the next meeting was scheduled for May 17, 2018.

K. ADJOURNMENT

There being no further business to come before the Board, a **motion** was made by Mr. Santacruz, seconded by Ms. Huot and unanimously passed to adjourn the Regular Board Meeting at 7:52 p.m.

Secretary/Assistant Secretary

Chairperson/Vice Chairperson